



# Anishinaabeg of Naongashiing

Box 335, Morson, ON POW IJO • Phone: 807 488 5602 • Fax: 807 488 5756 • Toll-Free 1-888-238-0102

## Job Posting

**Anishinaabeg of Naongashiing** is accepting applications for the position of **EDUCATION DIRECTOR**.

Closing: June 03, 2022 at 4:00 P.M. Late applications will not be accepted.

### QUALIFICATIONS

- Must possess a graduate or undergraduate university degree in education, public administration, business administration or a related field.
- Teaching Certificate would be an asset.

### EXPERIENCE

- Work experience in a Sr. Management position for a First Nation, public sector or government service agency.
- Experience writing proposals, policies, procedures and reports.
- Experience working with high school, elementary and school boards.
- Experience working with Provincial and Federal Agencies.

### KNOWLEDGE REQUIREMENTS

- Knowledge of the Ojibwe culture and traditions. The ability to speak or understand the language would be an asset.
- Knowledge of federal and provincial legislation, regulations and programs as they relate to First Nation education operations and First Nation learning needs.
- Knowledge of and experience in the delivery of educational programming and service requirements for First Nation students.
- Knowledge of relevant tuition and government funding agreements as it pertains to First Nation education programming.
- Knowledge of community development and strategic planning.

### SKILLS/ABILITIES

- Must be self-directed and able to work in a team environment.
- A wide-ranging knowledge of computer skills and applications.
- Excellent oral and written communication skills.
- Excellent interpersonal skills and effectively work with management, employees and community members.
- Good analytical and conflict resolution skills.
- The ability to work overtime if required.

### OTHER REQUIREMENTS

- Must provide a Vulnerable Sector Check
- Possess a valid Ontario Driver's License and dependable insured vehicle.
- Sign a Confidentiality Agreement
- Sign a Social Media Agreement

**Interested applicants must submit a cover letter with 3 references, a resume and a copy of a police record/vulnerable sector check to:**

**Elaine Jourdain  
A/Director of Operations  
Anishinaabeg of Naongashiing  
PO Box 335,  
Morson, ON P0W 1J0**