



**ANISHINAABEG OF
NAONGASHIING**

Invites applications for the following position

Community Wellness and Building Healthy Communities Coordinator

Job Summary:

The Community Wellness and Building Healthy Communities Coordinator is responsible for providing health education and promotion services from an Anishinaabe perspective. Enhance community management and control, and provide the necessary tools and programming to aid in the intervention in problems of depression and suicide, and overall mental well-being of all age groups. They will also raise awareness and take action to reduce family violence.

The CWW/BHC Coordinator will report directly to the Health Director.

Education:

- Post-secondary Education in health/social/native studies preferred OR experience relevant to the position

Possess the following:

- Knowledgeable of cultural approaches to health and well-being
- Demonstrate the ability to maintain confidentiality
- Experience with Microsoft Office programs, ie. Word, Excel, Publisher, etc.
- Ability to work independently, while also being a team player
- Demonstrated ability to manage time and priorities to meet deadlines and work in a multi-tasked environment
- Excellent interpersonal skills, as well as verbal and written communication skills
- Ability to effectively deal with the public
- Ability to be flexible and meet changing priorities
- Physical and mental ability to perform job specific duties
- Valid Driver's license and provide an up-to-date driver's abstract
- Provide and pass a Criminal Record Check/Vulnerable Persons Sector Check
- Standard First Aid/CPR or willing to obtain training
- Knowledge of the community, culture, and traditions an asset
- Ability to speak Anishinaabemowin a definite asset

The Applicant must include:

- 1) Cover letter-signed and dated.
- 2) Resume.
- 3) 3 references with permission to contact.

A full Job description is available upon request.

Submit resume and cover letter to:
Tamara Paul, Health Director and/or Elaine Jourdain, Acting Operations and Programs Director
health@naongashiing.ca, opdirector@naongashiing.ca
Or drop off at the AON Health Building

Anishinaabeg of Naongashiing
P. O. Box 335
Morson, Ontario P0W 1J0
Work: (807)488-1039
Health Fax: (807)488-5777
Deadline for applications: Accepted until filled