



EMPLOYMENT OPPORTUNITY

JANITOR (PART-TIME)

DUTIES:

- Clean building floors by sweeping, mopping, scrubbing, or vacuuming them.
- Gather and empty trash.
- Service, clean, and supply restrooms.
- Monitor building security and safety by performing such tasks as locking doors after operating hours.
- Clear entrances.
- Notify managers concerning the need for major repairs or additions to building operating systems.
- Remove snow from sidewalks, driveways, and parking areas, using snowplows, snow blowers, and snow shovels, and spread snow melting chemicals.
- Requisition supplies and equipment needed for cleaning and maintenance duties.
- Set up, arrange, and remove decorations, tables, chairs, to prepare facilities for events such as banquets and meetings.
- Clean furniture and fixtures.
- Clean windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees.
- Dust furniture, walls, machines, and equipment.
- Steam-clean or shampoo carpets.

LOCATION: AON Gymnasium and Community Centre

PART-TIME: 3 hours daily OR 20 hours per week

DEADLINE: April 5th, 2019 – Apply within or send Letter of Interest/ Resume to:

Georgina Maxfield
First Nation Band Manager
Anishinaabeg of Naongashiing
fnmanager@naongashiing.ca